



The European Agricultural Fund for Rural Development:
Europe investing in rural areas

NORTH WESSEX DOWNS LOCAL ACTION GROUP
Rural Development Programme for England

Expression of Interest Form for

- Farm diversification
- Renewable energy on-farms
- Forestry harvesting and processing
- Adding-value to food and horticulture products
- Food processing
- Water management
- Woodfuel projects
- Tourism projects

Office Use Only:

Ref:

Completed form to be returned to:
nwdleaderprogramme@wiltshire.gov.uk

Guidance

This form is for submitting your expression of interest, it is NOT a grant application form. **You may not incur ANY eligible expenditure until you receive a written offer of grant in the event that you are successful in securing a grant.** Please ensure you have read the “What we fund” section on the North Wessex Downs LEADER Programme website (www.northwessexleader.org.uk) before completing this form. All projects must submit an expression of interest before proceeding to a full application. This will save you time and money because we will provide guidance on whether you are eligible, and if so, how best to proceed with a full grant application. Please complete this self-explanatory form and email it to nwdealerprogramme@wiltshire.gov.uk. We will respond with advice within 15 working days.

If you have any queries on the completion of this form contact the North Wessex Downs LEADER office on 01488 680456 or 01488 680458.

Data Protection Act 1998 – The information you provide on this form may be shared with other organisations including Department for the Environment, Food and Rural Affairs, and the members of the Local Action Group Appraisal Panel for appraisal, monitoring and reporting purposes. By sending us this completed form you consent to this information being shared.

This form must be fully completed:

- 1. Agents must complete the applicant details, the form cannot remain anonymous.**
- 2. All of sections 4, 5 and 6 must be completed. If a section does not apply to you please indicate why.**

Applicant Details

Name of person completing this form and your status in relation to the business	
Business name	
Business address	
	Postcode:
E-mail address	

Telephone number and mobile number	
What is the legal status of this business ?	Sole Trader Y or N
	Partnership Y or N
	Limited Company Y or N
	Limited Company (not for profit) Y or N
	Company Limited by Guarantee Y or N
	Other (please specify) Y or N
RPA SBI number	

2. Agent Details

If you are acting as an agent for the applicant and are completing this form on the applicant's behalf please give your details below.

Your name and status	
Business name	
Business address	
	Postcode:
E-mail address	
Telephone number and mobile number	

3. Business Details

Indicate all categories that apply to the business that is applying for RDPE support	Arable Farmer	Y or N
	Livestock Farmer	Y or N
	Horticultural business	Y or N
	Mixed farming	Y or N
	Forester	Y or N
	Farmer Controlled Business	Y or N
	Contractor	Y or N
	Food Processing Business	Y or N
	Other type of business – please specify	Y or N
For farmers, foresters and horticulture business please give further of your activities	<p>Stocking and cropping details</p> <p>Number of full time equivalent employees</p> <p>Are you a registered organic business?</p> <p>How long have you been trading?</p> <p>Breakdown of owned and tenanted land</p> <p>For tenanted land has the Landlord given approval for this project to proceed?</p> <p>If you have already developed any farm diversification activities please give brief details.</p>	
For contractors please give further details of your business activities	<p>What type of contracting activities do you undertake?</p> <p>Number of full time equivalent employees?</p> <p>How long have you been trading?</p>	
For food processing businesses please give further details of your activities	<p>What type of food processing do you undertake?</p> <p>Number of full time equivalent workers including managers and owners</p>	

	<p>What % of the food you process is from non-EU sources?</p> <p>What % of the food you process is produced on your own farms?</p> <p>How long have you been trading?</p>
<p>For farmer controlled businesses please give further details of your activities</p>	<p>Describe the nature of the business and its key activities</p> <p>How many farmer shareholders/members are there?</p> <p>How long have you been trading?</p>
<p>Other business types – please describe the nature of your business</p>	

4. Project Details

<p>4.1 Name of the project</p>
<p>4.2 Description of the project</p>
<p>4.3 We will give priority to funding collaborative projects. By this we mean projects where risks and rewards are shared across a number of businesses through a shared investment and working together to achieve a successful new enterprise. If this project is collaborative please explain the nature of the collaboration, any proposed formal structure for the new venture, and give the names and addresses of your collaborators. You must also indicate the type of businesses operated by the collaborators.</p>

4.4 Where will the project be located – please give a postcode or grid reference
NB: We can only fund projects that fall within the area of the LAG.
4.5 Briefly summarise why the project is needed. What would happen if the project did not go ahead, what would happen if you did not receive grant aid ?
4.6 How does this project fit with the underlying business ?
4.7 What are the expected project start and end dates
4.8 List the approvals and licenses that apply to this project – for example, planning approval, building regulations, Food Hygiene regulations, Environment Agency consent, forestry management plan, health and safety.
4.9 What benefits will this project bring for your business, and for other businesses in your locality? What are the wider social and environmental benefits of this project?
4.10 Will your project compete with other established businesses in a 10 mile radius of your project? If so please provide further details.

4.11 Who will manage the project to ensure it is delivered successfully, on time and within budget? What experience and skills does this person have of managing this type of project? What training is needed to ensure the project is delivered successfully

4.12 In the last three years have you received any funding from public sources (excluding Agri-environment payments and Single Payment Scheme) that have been described as providing State Aid. You will need to check the paperwork associated with these payments and if any of them were described as coming under state aid rules please give the details below.

4.13 All projects supported under RDPE must address environmental sustainability. Please indicate which of the following apply to this project and describe the actions you are taking to address sustainability.

- Standards of building construction
- Energy, water and waste management
- Transport policies
- Packaging for products
- Impact on the countryside, landscape and biodiversity
- Sourcing of inputs and food miles
- Protection of historic assets

4.14 How does your project fit with the funding priorities identified by the North Wessex Downs LEADER Local Action Group?

5. Project expenditure projections

Costs on which you plan to claim grant aid	Costs net of VAT (where appropriate) £	Date work will be completed
Building works		
Equipment – list the items		
Professional fees		
Hire of equipment		
Utilities		
Other costs – please specify		
Totals		

6. Project funding proposals

Funding source	£	% of total package
Own cash		
Commercial loans or mortgages		
Private loan		
Sale of assets		
Other deferred payment method		
Landlord contribution		
RDPE grant requested		
Totals		

*NB: Scheme rules do not allow grant to be paid on any items purchased under deferred payment schemes until final payment is made and full ownership has passed to the applicant.